# WebbIE Help Manual

## WebbIE Simple Guide

WebbIE has an address bar, which shows the address of the current website, and a text display of the contents. To go to a new website type the address (like "<www.rnib.org.uk>") into the address bar and press the ENTER key. In a few moments WebbIE will load the website, and your cursor will be moved to the text display of the contents. You can read the page by moving around the text. You can switch between the text display of the contents and the address bar by pressing the tab key. You can also press the ALT and D keys together to go straight to the address bar, and ALT and T keys together to go straight to the text contents.

Links in webpages always start at the beginning of a new line and begin with the word "LINK". The destination of the link is given next. To follow a link to a new page, just go to the line and press the return key.

You can go back to a previous page by pressing the BACKSPACE key. You go back one page each time you press it.

WebbIE has a particular page called the Home Page. You can go to this at any time by pressing the ALT and Home keys together.

You can mark pages you particularly like as Favorites in the Favorites menu. This allows you to go back to them just by selecting their entry.

If WebbIE is taking a long time to get a page you can cancel it by pressing the ESCAPE key.

## WebbIE Menu Items

### File Menu (Alt + F)

#### Open (Control + O)

This allows you to open a web page you have saved to your computer with the Save option for later examination.

#### Save (Control + S)

This allows you to save the current web page to your computer for reference or for when you are not connected to the Internet. You can save the page as an HTML file, the normal web page format, or you can save the page as plain text such as you get in WebbIE.

#### Print (Control + P)

#### Exit (Alt + F4)

### Edit Menu (Alt + E)

#### Copy (Control + C)

#### Paste (Control + V)

#### Select All (Control + A)

#### Find on this Page (Control + F)

#### Find next on this Page (F3)

#### Web search (Control + W)

Use the Google search engine to search the web for the words or phrase you enter. The results are displayed in a list for you to examine. Press return to go to a web page, escape to go back to your current page.

### View Menu (Alt + V)

#### Crop page (Control+K)

Strips the links, header rubbish and other non-text content from the web page. This may make the page easier to examine. When you want the links back, press Control+K again.

#### View RSS News Feed (Control + E)

This bring up the RSS news feed for the website if any is defined. This is a useful index to the stories and pages in the site. You can cursor up and down the list of items and press return to go to one in WebbIE. Not every page has an RSS news feed, but most newspaper sites do.

#### Launch Internet Explorer (Control + I)

This opens the current webpage in a new Internet Explorer window that opens up on the page and is a completely normal IE. You can Alt-Tab between this and WebbIE. When you go somewhere in IE WebbIE will go there to, so you can swap back to WebbIE and find the current page displayed there. If you return to WebbIE and go somewhere else, IE will still where it was. This menu option becomes "Update IE" when you have IE open, and selecting this will move IE to where WebbIE is now.

#### Source

This shows you the HTML source behind the current webpage.

### Favorites Menu (Alt + A)

This allows you to store and revisit websites you have discovered. When you have found a good website, you can store it here as a Favorite. This allows you to come back to it easily by selecting the link to the website that is created in this menu for you. The Favorites list is shared with Internet Explorer, so any changes you make will be reflected there and any existing Internet Explorer favorites will already be here when you select this option.

#### Add to Favorites

This brings up a window to confirm you want to add the Favorite to the list. Press Return to add the Favorite or Escape to cancel.

#### Go to favorites

Opens the favorites as a web page. Cursor down until you hear the one you want then press RETURN.

#### Organise Favorites

This brings up a window that allows you to delete Favorites or sort them into folders. Press Escape to exit.

### Navigate Menu (Alt + N)

#### Back (Backspace or Alt + Left)

Go back to the previous web page, if there is one.

#### Stop (Escape)

Stop loading the current page. This is useful if WebbIE has got stuck loading a page and you want to see what it has managed to get.

#### Home (Alt-Home)

Go to your home page.

#### Refresh (F5 or Control + R)

Get and reprocess the web page again. Useful if WebbIE has got stuck and you had to stop it.

#### Forward (Alt+Right)

Go to the next page, if you have gone back to a previous one already.

#### Goto form (F6)

Move the cursor to the next form element, such as a text input box.

#### Goto headline (F7)

If the current webpage has a defined page headline, pressing F7 will take you there. This can let you skip over navigation links to the main content of the page.

### Links Menu

#### Skip links up (Control + Shift + Up)

Moves the cursor up the page to the next bit of text that is not a link or form. A warning note plays if you get to the top of the page.

#### Skip links down (Control + Down)

Moves the cursor down the page to the first bit of text that is not a link or form. This helps you skip over navigation bars of links. A warning note plays if you get to the bottom of the page.

#### Next link (Control + Tab)

Takes you to the next link.

#### Previous link (Control + Shift + Tab)

Takes you to the previous link.

#### View Links (Control + L)

Brings up the links on the page in a separate window. You can sort them by sequence on the page (press Alt+P) or in alphabetical order (press Alt+A). Press Enter to follow a link or Escape to cancel and come back to the current page.

#### Download link target to desktop (Shift + Enter)

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#### Follow link address (not click)

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### Options Menu

#### Font…

Brings up a window that allows you to choose the font and size.

#### Set Home Page (Control + Shift + Home)

This sets the current website to be your home page. WebbIE will go there when you press the Alt and Home keys.

#### Options…

See WebbIE Options

## Shortcut keys in WebbIE

Tab will always switch you between the address bar and the web page contents in the main display panel. Normal text editing keys (Home, shift and left) work as usual in the text contents display.

Go back Backspace or Alt + Left

Find on Google Control + W

Stop loading Escape

Crop webpage Control + K

Go to address bar Alt + D

Go to text contents Alt + T

Skip links down Control + Down

Skip links up Control + Up

Next link Control + Tab

Previous link Control + Shift + Tab

Refresh F5 or Control + R

Home Alt + Home

Forward Alt + Right

View/Hide IE Control + I

View links Control + L

Goto form F6

Goto page headline F7

Save image Control + Shift + I

Set home page Control + Alt + Home

Find Control + F

Find next F3

Print Control + P

Copy Control + C

Paste Control + V

Select all Control + A

## The WebbIE toolbar

WebbIE has a toolbar of buttons. You can make it appear or hide it in the Options.

The Back button (arrow pointing left) takes you back to the last web page you visited.

The Stop button (square) stops WebbIE trying to get a page.

The Refresh button (cross) makes WebbIE go and get the current web page again.

The Home button (house) makes WebbIE go to your Home Page.

The Skip Links button (arrow pointing down) moves the cursor down the page to the first line that is not a link. This button is shown when you are viewing a web page as text.

The Heading button (big letter H) moves the cursor to the next heading.

The Search button (magnifying glass) opens the Websearch window.

The RSS button (concentric arcs) opens the RSS News feed for a page, if any.

## Using forms and search engines in WebbIE

Many websites need you to enter information: search engines, requests for information, travel sites. This is done with special items called forms. WebbIE lets you use these forms.

Things you find on forms and how to use them in WebbIE:

### Text Input Box

These let you enter information, like a word into a search engine. Press the Return key when the cursor is on a line with a Text Input Box and an input box will pop up. Enter your text, press the Return key, and the web page will be updated.

### Submit Button

These tell WebbIE to send your form back to the website, for example to start a web search. Just press the Return key to activate.

### Select Item

This is when you have to make a choice from a fixed list. Press the Return key on a Select Item and a menu will pop up showing you the various items on the list. Select one with the Return key and the web page will be updated to show your choice.

### Radio Button

Again, these allow you to make a choice from a fixed list. The difference is that all the options are shown on the web page directly, and you simply press the Return key to select one. The selected Radio Button has Selected next to it, and the others have Not Selected next to them. The label for the Radio Button will come on the line following the button itself.

### Check Box

These are tick boxes that can be selected or not selected, for example “Let companies contact me with special offers”. Press return to toggle the check box selected or not selected.

### Password Input Box

This works like a text input box, but the characters you enter are not shown.

### Text Area Inputs

These also work like text input boxes, but allow multiple lines of text to be entered.

## WebbIE Options

### Use Quick Keys

If you check this then WebbIE will let you use single keypresses instead of having to press the control key. For example, you can just press K fo crop rather than Control and K. This will make it faster and simpler for you to use WebbIE.

### Allow Popup Windows

Some websites generate extra browser windows, usually with advertising. By default, WebbIE does not show these. If you select this option, WebbIE will prompt you when a new window is requested, and you can allow or refuse the request. If you allow it, then Internet Explorer and another WebbIE window opens up. If you want to switch between your windows, use Alt and Tab to find the window you want.

### Allow Messages

You might be asked to provide a username to a website, or handle error messages from web pages. By default, Allow Messages shows these requests and messages. If you do not need to use them and find them annoying turn off this option. If you get a lot of messages about Javascript errors and debugging, you can turn off these alerts in Internet Explorer.

### Use favorites for home page

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### Number links

### Navigation Sounds

When selected, WebbIE plays a quiet sound while it is getting a web page, so you know it is still working.

### Images

Allows you the choice of displaying image markers on a WebbIE page or not. Any image information provided by the web page designer is given. You can choose to save images to disk by moving the cursor to a line with an image and pressing Control-Shift-I.

### Show toolbar

You can hide the toolbar if you use a screen reader or do not use it. Select this option to hide or show the toolbar.

### Show Toolbar Captions

Removes or shows the text labels on the toolbar. Turn them off to give you more space for the webpage text.

## WebbIE Help and Support

WebbIE is a one-man band, Alasdair King, so support is limited! You can Skype him on Alasdairking, mail [support@webbie.org.uk](mailto:support@webbie.org.uk) (which probably won’t be answered) or call 07983 244 131.